

# Under the Hood



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ISSUE 10

September 13, 2011

## Key Factoids:

As of September 12, the average price of regular gas in the US was 3.66 / gallon. Price of regular gas in Canada was 126.50 C/L.

For every bale of cardboard that is recycled, it saves 17 trees, 7,000 gallons of water, and gallons of oil.

Peter Drucker once said that Management is doing things right and leadership is doing the right things.

The original BatMobile was based on a concept car made by Lincoln called the Futura in 1955.

## Saving and Retrieving Quotes

It is very easy and convenient to save a quote. Quotes can be very detailed and take a fair amount of time to generate. The Automotive Service Professional can save the quote and retrieve it later, after the customer makes a decision about getting the work done.

**Internet AutoParts, Inc.**  
Eagle Stage 1  
555 Testing Lane  
Austin, TX 78759

**Your Active Parts Quote**  
Items: 2 Subtotal: \$232.85  
View active quote [Go]

HOME | Parts | Supplies | Quotes | Orders | My Profile  
Active Quote | Saved Quotes | Recurring Quotes | ? Help | Legal | Logout

**Active Quote** Add parts: Search Catalog Labor Vehicle: 2004 FORD TRUCK EXPLORER V6-245 4....

**Quote Summary** Last Updated: September 05, 2011 at 09:17 AM Quote Total: \$232.85

Description: [ ] \* Shipping Option: Deliver Parts Total: \$232.85  
Date: September 05, 2011 at 09:17 AM \* Payment Method: On Account Labor Total: \$0.00  
Created By: Sally Daniel at STS SD Demo 1 Purchase Order: [ ]  
Message to Seller: [ ]

PARTS		2004 FORD TRUCK EXPLORER V6-245 4.0L SOHC				Vehicle Parts Total: \$232.85					
Status	Labor	Description	Part #	List	Cost	Qty	Extended List	Extended Cost	Location	Urgent	Remove
<input checked="" type="checkbox"/>	L	Front Disc Brake Rotor	RAY-680014	146.90	88.14	2	293.80	176.28	Eagle Stage 1	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	L	Front Ceramic Pads	RAY-PG-D833C	100.85	56.57	1	100.85	56.57	Eagle Stage 1	<input type="checkbox"/>	<input type="checkbox"/>

Save Quote Delete Quote Update Quote Print Quote Save As Recurring Recheck Availability \$ Send Order >

The Active Quote page has a Save Quote button. This allows the Service Dealer to save the look up for this particular job to make it easier to order the parts later. The Dealer can put in a description for the quote to make it easier to look up later. Saved quotes are also saved by the user name that was created for the particular Service Writer.



To retrieve saved quotes, simply click on Saved Quotes, which is part of the Quotes Tab.

This provides the user with a list of quotes that have been saved. To re-load the quote, click on the load link, which is “called-out” above. From this Saved Quotes page, the Automotive Service Professional can easily find a saved quote using several different methods. Any of the column titles that are underlined are “sortable” – Year/Make/Model, Total, Created by, or Quote Desc / Vehicle Desc.

### Technical Tip

**Q:** Is it possible to change the number of vehicles in the recent vehicle list so that it shows more vehicles?

**A:** Yes! In the My Profile tab, there is a preference that allows the Automotive Service Professional to change the number of vehicles per page that show in the recent vehicle list and the manage vehicle tab.



There are search options available at the top of the page to make it easy to narrow the search based on date created, quote amount range, etc.

Quotes can be removed if no longer needed. Simply click on the checkbox in the Remove column for the quote then click the remove selected at the bottom of the page.

Lastly, if the browser window is closed while on an active quote, it is saved automatically.

### Suggestions

Please send any suggestions that you or your customers have regarding Newsletter topics or product ideas to:

[suggestions@iapshop.com](mailto:suggestions@iapshop.com)

